

MISSION STATEMENT: "The City of Mound, through teamwork and cooperation, provides, at a reasonable cost, quality services that respond to the needs of all citizens, fostering a safe, attractive and flourishing community." "The Parks and Open Space Commission is an advisory body to the City Council. One of the Commission's functions is to hold public hearings and make recommendations to the City Council. The City Council makes all final decisions on these matters. Mound Ordinances require that certain documents and information be included in applications. The Parks and Open Space Commission may postpone consideration of an application that is incomplete and may for other reasons postpone final action on an application. For each agenda item, the Commission will receive reports prepared by the City Staff, open the hearing to the public, and discuss and act on the application."

NOTE: COMISSIONERS WILL BE CONTACTED BY STAFF PRIOR TO THE MEETINGS TO ASSESS ATTENDANCE. FAILURE TO RESPOND BY NOON ON THE DAY OF THE SCHEDULED MEETING WILL BE CONSIDERED AN ABSENCE AND MAY RESULT IN CANCELLATION OF THE MEETING DUE TO LACK OF A QUORUM. (952-472-0603 or admin@cityofmound.com)

PARKS AND OPEN SPACE COMMISSION

AGENDA

7:00 P.M. Regular Meeting
City Council Chambers
5341 Maywood Road, Mound, MN
Thursday, January 11, 2024

Page

1. Call to Order by 2023 Chair, Ms Blievernicht
2. Administer Oath of Office to Commissioners Mills and Kahn
3. Roll Call
4. Approval of Agenda
5. Selection of Chair and Vice Chair
6. Approval of Work Rules for 2024
7. Approve minutes from 10-12-23 Meeting
8. Comments and Suggestions from Citizens Present
(No more than 3 minutes allowed per speaker)
9. General projects update:
Harbor Pavilion Pergola Repairs – Railing Repair Complete, "Tune up" in the Spring
Artesa Development and Harbor District Improvements -- developer build in progress
Surfside Playground - Donation Agreement and Funding Solution to 12/12/23 Council
10. Adopt-A-Greenspace Promotional and Recognition Activities
11. Reports:
City Council Representative
Commissioner Comments
12. Adjourn

PARK AND OPEN SPACE ADVISORY COMMISSION WORK RULES

A. ORGANIZATION

1. The Park and Open Space Commission Officers shall be:
 - a. Chair
 - b. Vice Chair
2. Duties of the Officers:
 - a. Chair:
 - 1) The Chair shall preside at all meetings of the Commission.
 - 2) The Chair shall preserve order and decorum and shall decide questions of order.
 - 3) The Chair shall appoint all assignment areas unless otherwise requested by a majority.
 - 4) The Chair may call special meetings, stating the purpose of such meetings and posting a notice at least 24 hours in advance of the meetings.
 - 5) The Chair shall be responsible to have the staff report on the status of previous recommendations made to the Council, stating the Park and Open Space Commission's recommendations and Council action.
 - b. Vice Chair:
 1. The Vice Chair shall preside at all meetings in the absence of the Chair.
3. The Mound Park and Open Space Commission acts only as an advisory group to the Council to make recommendations in the best interest of the citizens of Mound.

B. WORK RULES

1. The second Thursday shall be considered the regularly scheduled official meeting night.
2. The Chair shall have prerogative to cancel or postpone any regularly scheduled meetings.
3. All public meetings shall be held at the Centennial Building. All meetings shall be called to order at 7:00 pm and shall conclude by 9:00 p.m. unless extended by a onetime 30 minute extension to conclude at 9:30 p.m. Any business unfinished at the scheduled closing time shall be forwarded on to the City Council or taken as old business at the next regular meeting.
4. The Commission shall elect from its group, a Chair and Vice Chair, at the first meeting in January.

5. A majority of the seated members shall constitute a quorum. In the absence of a quorum, the minority shall adjourn any item of business requiring official Commission action, to a specified time.
6. With prior notice to City Staff or the Chair, a member may be excused from an individual meeting for reason of illness, work or out-of-town travel.
7. In the absence of the Chair or Vice Chair, the remaining members shall elect a Temporary Chair.
8. The Chair (Vice Chair/Temporary Chair) shall call the meeting to order and announce a quorum.
9. The order of business shall be as follows unless amended by the Chair:
 - a. Call to order
 - b. Approval of the minutes of the previous meeting
 - c. Agenda change requests
 - d. Public hearings
 - e. Old business (permits, applications, etc.)
 - f. New business
 - g. Agenda add-ons (from "c" above).
 - h. Staff reports
 - i. Adjournment
10. The following statement shall be printed on all Agendas.

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"The Parks and Open Space Commission is an advisory body to the City Council. One of the Commission's functions is to hold public hearings and make recommendations to the City Council. The City Council makes all final decisions on these matters.

Mound City Ordinances require that certain documents and information be included in applications. The Parks and Open Space Commission may postpone consideration of an application that is incomplete and may, for other reasons, postpone final action on an application.

For each Agenda item, the Commission will receive reports prepared by the City Staff, open the hearing to the public and discuss and act on the application."

11. All recommendations shall be sent to the Council by means of written minutes, and shall include the record of the division of votes on each recommendation.

12. Minutes of the meetings shall be recorded and kept by Staff.
13. All meetings shall be open to the public.
14. Any resolution or motion, except motion to adjourn, postpone, reconsider, table or call the previous questions shall be reduced to writing if requested by any member of the Commission.
15. Any resolution or motion may be withdrawn at any time before a second is made.
16. When a question is under debate, no other action shall be entertained except to table, or to call for the question, action on the question, postpone, refer to committee or amend. Motions shall take precedence in that order, and the first two shall be without debate.
17. All motions shall be carried by a majority vote of the members present, except call for questions which requires 2/3rds vote. Any member of the Commission may call for a roll call vote on any issue.
18. Motions can only be made by members recognized by the Chair, and the motions shall be initiated with the phrase, "I move that....".
19. Speaking without recognition of the Chair shall be cause for another member to call "point of order" and the member speaking out of turn must relinquish the floor.
20. "Call for question" or "previous question" is a motion and must be seconded. It is not debatable and must be voted upon immediately. A 2/3 majority is necessary to call the previous question. If the 2/3 majority is given, the motion or question on the floor must be immediately put to a vote without debate except for a motion to table.
21. "Question" is not a motion, but only an indication to the Chair that the person making statement is ready to have the motion or question put to a vote.
22. The Chair may direct that a motion be divided if requested by a member.
23. Members must limit their remarks to the subject matter being discussed and shall not be repetitious. The speaking order shall be at the discretion of the Chair, however, all members shall be allowed to speak in their turn.
24. Any member who has three (3) unexcused absences in a calendar year shall be given to the City Manager for recommendation for removal by the City Council.
25. Any member having a financial and/or personal interest in an individual action under consideration by the Commission shall identify their personal interest prior to the

discussion, remove himself/herself from the discussion and not vote on that particular matter. In addition, members shall further avoid any appearance of impropriety. Said member will have the same rights as any citizen who has an interest in any action being considered by the Parks and Open Space Commission.

When a commissioner chooses to abstain from a motion, they shall state a general reason for their abstention (i.e. lack of knowledge, conflict of interest). (Rev. 11-16-96) (Rev. 1-8-98)

26. These rules shall not be repealed or amended except by a majority vote of the Commission.

27. Any rule of order not covered by the Work Rules shall be governed by Robert's Rules of Order or standard parliamentary procedure.

C. THE PROCESS OF INTERVIEWING CANDIDATES FOR PARKS AND OPEN SPACE COMMISSION APPOINTMENTS (see Exhibit A: Res. #89-139 and Exhibit B: Res. #92-136).

1. Resolution #92-136 and Resolution #89-139 have been adopted by the City Council approving a Policy on Appointments and Reappointments to Advisory Commissions.
2. The applicant is to be advised of the interview at least 10 (ten) days prior to the date of the interview.
3. A silent ballot method of voting will be used. The secretary will type the candidate(s) names on the form and the form will be sent to you in the packet.
4. After the ballots have been counted and the results announced, a formal motion is required to recommend the candidate(s) to the City Council.

October 24, 1989

Exhibit A

RESOLUTION #89-139

**RESOLUTION APPROVING A POLICY ON APPOINTMENTS
AND REAPPOINTMENTS TO ADVISORY COMMISSIONS**

BE IT RESOLVED, that the City Council of the City of Mound, Minnesota, hereby establishes the following policy:

Definitions of "Vacancy": A vacancy occurs when a term expires and the commissioner holding that term does not desire reappointment. A vacancy also occurs when a commissioner resigns his/her position prior to the term expiring.

1. When a vacancy occurs, the City Manager is directed to advertise in the City's official newspaper that there are positions to be filled on a commission(s). Such advertising shall be done in the form of a "news release".
2. Such news release shall include, but not be limited to, the number of vacancies, the length of the term, or request for letter of interest and/or resume, application deadline date, etc. The news release shall also state that prospective applicants will be required to interview with the city Council and respective commission jointly. Such interviews will be conducted as soon as possible following the application deadline. Each commission will formally recommend appointments following the joint interviews. The City Council will review those recommendations and will be responsible for making the appointments.
3. Current commission members who wish to be reappointed must indicate such and the reasons for being reappointed in writing a minimum of sixty (60) days prior to their term expiring.
4. If a member resigns during his/her term, such resignation must be in writing and submitted to the City Manager.
5. In the case of member resigning with less than ninety (90) days remaining, on his/her term, the City Council, at its discretion, may delay filling the vacancy until the term officially expires."

The foregoing resolution was moved by Councilmember Jessen and seconded by Councilmember Johnson.

The following Councilmembers voted in the affirmative: Jensen, Jessen, and Johnson.

The following Councilmembers voted in the negative: Ahrens And Smith.

Steve Smith
Mayor

Francene C. Clark
Attest: City Clerk

October 13, 1992

Exhibit B

RESOLUTION NO. 92-136

**RESOLUTION ESTABLISHING THE
PROCESS OF INTERVIEWING CANDIDATES
FOR ADVISORY COMMISSION APPOINTMENTS**

BE IT RESOLVED, that the City Council of the City of Mound, Minnesota, hereby establishes the following policy as it pertains to the interviewing of candidates for advisory commission appointments:

Candidates for appointment to advisory commissions will be interviewed jointly by the applicable commission and the city council at a regularly scheduled commission meeting. Following the interviews and at the same meeting, the commission will establish a ranking of the candidates, listing the candidates and the number of votes they have received. The results will then be submitted to the Council at the next regular Council Meeting. The Council will then make official appointments at that Council Meeting.

BE IT FURTHER RESOLVED, that if candidates who wish to be considered for appointment cannot be present for the interviews that the commission and the city Council will base their decisions on the resumes submitted.

The foregoing resolution was moved by Councilmember Smith seconded by Councilmember Jensen.

The following councilmembers voted in the affirmative: Ahrens, Jensen, Jessen, Johnson and Smith.

The following councilmembers voted in the negative: None.

Skip Johnson
Mayor

Francene C. Clark
Attest: City Clerk

Adopted 1-10-13

PARKS AND OPEN SPACE COMMISSION MEETING MINUTES
October 12, 2023

The Mound Parks and Open Spaces Commission met on Thursday, October 12, 2023, at 7:00 p.m. in the Council chambers of the Centennial Building.

Present: Chair Blievernicht, Commissioners Stehlik, Kahn, Mills, Council Rep Pugh
Absent:
Others Present: City Manager and Director of Public Works Eric Hoversten
Public Present: Tiffany Beitler, Jen Houghton, Ben Colianni

1. Call to Order

The meeting was called to order by Chair Blievernicht at 7:00 p.m.

2. Approval of Agenda

Motion by Kahn, Second by Stehlik; Motion carried 5-0

3. Roll Call – All Present

4. Comments and Suggestions from Citizens Present

None provided

5. General Projects Update

Manager Hoversten provided an oral update on the projects listed and expanded upon in the staff report.

Mills requested an update on the Apple Lane rain garden project to be undertaken by the Harrison Bay Association. Manager Hoversten indicated that work was scheduled for later in the month and that the City workers will assist with cutting the swale area, haulage, and several tree issues which have already been addressed. The intent is to complete the general rough grading of the area and construct the percolation basins this fall, and complete the plantings and re-establish ground cover in the Spring.

6. Review and discussion of Eli Hart Foundation Playground Project

Manager Hoversten began this discussion with an overview of the administrative history of the project and the numerous meeting, and reviews by both Parks Commission and the Council that have occurred in bringing this project forward with the Foundation.

The Foundation provided a presentation on the intended outcomes of the project which included an overview of current concept sketches. The specific amenities of the play ground were discussed along with its inclusive play and accessibility features. The Commission discussed the need and scale of poured-in-place surfacing as compared to loose-placed engineered wood fiber to balance safety, accessibility, maintenance and project cost. The Foundation indicated further work with their designers and Staff to arrive at an appropriate balanced solution here.

Size and placement within the Park were discussed with regard to the other community users and the events they program in the Park. Hoversten indicated that discussions with Spirit of the Lakes had begun immediately after the 2023 event to begin preparing for the 2024 event which

would need to operate around the new playground equipment. No issues have been identified with this largest event in the park. Music in the Park is also on board to work within the space around the new playground in future years where hosted at this location.

The Commission discussed and acknowledged the parking limitation of the Park. It was the consensus of the Commission that these issues are long-standing, that the park is walkable, that parking during special events should not be the measure for sufficient parking for the playground; and that the long-standing parking limitations at the Park should not prevent modernization and improvement of the playground, to include enlarging it as proposed.

Hoversten included a quick financial summary for the project and identified that there were some non-equipment related shortfalls that would need to be addressed by the Council in moving forward if the Donation Agreement were approved. These shortfalls include about \$40,000 for the stormwater treatment offset for the added hardcover of the play area sidewalks. Also presently not funded are the sidewalks around the play area as well as site grading and drainage improvements to site the play area as proposed and resolve longstanding grade and ground cover problems on this end of the Park.

The Commission expressed its endorsement of the project to the Council with a vote recommending Council approve the Donation Agreement at a future meeting and work within the budget process to solve the anticipated funding gap.

Motion by Mills, Second by Stehlik; Motion carried 5-0

7. 2024 Budget Planning Cycle update

Manager Hoversten gave a process overview of the budget process which for the Commission begins in the Spring with the Park Visits and condition reports. Hoversten identified that Staff had identified 2024 as an extremely challenging budget year with a number of corrective and one-time issues that need to be resolved. Staff has identified a \$750K increase in operating costs for 2024 from 2023. About half of these are staffing-cost related with the need to restore the Public Works Director position in 2024, anticipated market wage increases, and increased insurance costs. The other half of the overall cost increase is related to general market inflation,, and a stark increase in tree removal costs.

Hoversten also described the need to restore capital investment reserve funding to traditional levels. Reserve funding was reduced in 2023 to accommodate the early inflationary increases and a loss of Local Government Aid from the State. Staff gave 2 scenarios for this which included normal funding and an option to enhance funding by %200K. Cost increases with normal reserve funding would result in a 12% increasing levy from 2023 to 2024. Enhanced reserve funding would reflect a 15% increase.

Hoversten indicated that the Council had approved an preliminary levy estimate reflecting the enhanced reserve funding option and a 15% increase from 2023. That direction in hand; Hoversten described several initiatives directed by the Council to diversify revenue sources and re-assign fiscal risk that may reduce the funds sourced from the levy prior to a final levy decision by the Council in December 2023.

9. Reports:

CM Pugh discussed the budget work of the Council, several forthcoming community events such as the Tree Lighting, and future work underway to look at fees structures

10. Adjourn

Motion by Kahn, Second by Mills; Motion carried 5-0

MEETING ADJOURNED at 8:26 PM

CITY OF MOUND – CITY MANAGER

**2415 Wilshire Blvd
Mound, MN 55364**

TO: Parks and Open Spaces Commission

FROM: Eric Hoversten, City Manager and Director of Public Works

DATE: December 11, 2023

SUBJECT: General Project Updates

LOCATION: Various

REQUEST: Provided for information only

BACKGROUND:

Harbor District Lost Lake Pavilion Pergola Repairs: Timber railing rotted and failed late July. Contacted original millwork vendor for replacement millings and proposal for tuning up, acid wash and sealing rest of wood structure. The timber railing and spindles were replaced on December 5. The remaining tune-up and wood cleaning, sealant work will be done in the Spring of 2024 when weather conditions permit.

Harbor District Improvements: No Change – Developer-proposed amendments to the Development Agreement were approved by the Council delaying site prep work start until not-later-than June 30, 2023.

Surfside Playground – The Donation Agreement and gap funding strategy were put before the Council at its December 12 Meeting.

RECOMMENDATION: For information only

CITY OF MOUND – CITY MANAGER

2415 Wilshire Blvd
Mound, MN 55364

TO: Parks and Open Spaces Commission

FROM: Eric Hoversten, City Manager and Director of Public Works

DATE: December 11, 2023

SUBJECT: Adopt-a-Greenspace Promotion and Recognition

LOCATION:

REQUEST: Instructions to staff in regard

BACKGROUND:

Adopt-a Greenspace is a program seeking volunteer resident or service group participation in the maintenance and enhancement of the City Parks and Open Spaces. This program has evolved slowly in recent years due in some part to staffing limitations and general community energy.

Recent successes include:

Re-connecting with long-standing volunteers and getting contact information updated
Signage to identify available areas as well as recognizing the volunteers where assigned
Commissioner promotion of the program at the Farmers' Market

Additional recommendations made by Commissioner Kahn for further consideration are attached (email)

The current 2023 roster is attached for reference as well as promotional and registration materials.

RECOMMENDATION: Commission determine preferred activities for 2024

From: [Joanna Kahn](#)
To: [Eric Hoversten](#)
Subject: Possible addition to December Parks agenda
Date: Sunday, November 12, 2023 3:46:41 PM
Attachments: [AdoptaParkMound.pptx](#)

Hi Eric,

I've got some ideas to talk through with the other commissioners in regards to the Adopt a Park program. I've attached a PowerPoint that I'd love to use at a parks meeting to present these ideas.

I don't know what the agenda looks like at the December meeting, and if there would be enough time for a presentation/discussion then. I know it's your last meeting(!), so it might be smart to wait for the next city manager, but since the city has not yet hired a replacement I'm not sure I want to delay since who knows how long that will take.

Open to any thoughts or feedback.

Thanks!

Joanna



CREATING COMMUNITY: CONNECTING COMMISSIONERS AND CITIZENS

Adopt-a-Park Program

WEBSITE IMPROVEMENTS

City website should include parks database:

- 1) What parks have been adopted, and by whom
- 2) What parks and green spaces are still in search of an adopter

Question: Who on city staff could be our collaborator on this?

CONTROVERSY AHEAD!!!

Change parks evaluation system from rotating parks inspections to set park assignments.

Pros:

- *consistency in inspections
- *assigned based on commissioner's home geography
- *serve as designated point people for park adopters

Feedback needed:

How would commissioners become familiar with all parks?

TIMELINE

March: Contact all current parks adopters and see if they're interested in recommitting

April: Parks Commissioners visit parks; could meet with parks adopters

May: Parks Commissioners staff Farmer's Market Table

June: Parks adoption kickoff event with commissioners and adopters*

Monthly: Email all park adopters with seasonal suggestions on how to care for their parks

JUNE KICKOFF EVENT

Big ideas: Recognize and welcome volunteers

**Allow volunteers to meet each other, as well as
Commissioners and relevant city staff (?)**

Create a sense of community and commitment to the city

Specifics: June. Depot. Drinks and snacks (via parks budget?).

**Guest speaker (Tyler Pieper)? Plant trade? Mayoral welcome? Lawn
games?**

DESIRED OUTCOMES

1. Keep adopters invested in their park, and keep park adoptions as consistent as possible
2. Create connections between Park Commissioner and park adopters
3. Create community as a whole parks team through the June Depot event
4. Help create more positivity and place connection in Mound

2023 ADOPT A GREEN SPACE

LOCATION	ORG/INDIVIDUAL	CONTACT NAME		ADDRESS	CITY	COMMENTS
PLANTER BOXES - PARKS						
Bluff Beach	Don Hules	Don	Hules			
Carlson Park	Butterfield Beverage	Ida	Butterfield	5048 Woodridge Rd		Litter
Doone Park	New					
Dundee Park	Germaine Persing	Germaine	Persing	3052 Dundee Ln	Mound, MN 55364	weed, water, plant & maintain
Highland Park	Available					
Lost Lake Park	David & Cindy Olson	David & Cyndi	Olson	2582 Lost Lake Rd	Mound, MN 55364	plant, water, weed flower box
Surfside Park (Depot)	Westonka Jaycees	Pat	Gorman	Box 393	Mound, MN 55364	Funding for plantings
Philbrook Park	Heitz	Debby	Heitz	2112 Clover Cir	Mound, MN 55364	plant, water, weed
Seton Park	Welker Family	Gabriel	Welker	4956 Northern Rd	Mound, MN 55364	plant, water, cleanup
Scherven Park	Dan Scherven	Dan	Scherven	4528 Aberdeen	Mound MN 55364	Plant, Clean park
Sorbo Park	Neighborhood Group	Michelle	Herrick	2630 Westedge Blvd	Mound, MN 55364	plant, weed
Swenson Park	New					
Three Points Park Sign	New					
Three Points Park Eddibles	Harrison Bay Assoc	Phil	Bowman	1717 Finch Land	Mound, MN 55364	Planter Boxes
Tyrone Park	Karen Hibbs	Karen	Hibbs	4750 Kildare Rd	Mound, MN 55364	plant, water
Veteran's Park	Available					
Weiland Park	Claire Lichy	Claire	Lichy	11824 Idaho Ave N	Champlin, MN 55316	
BEACHES						
Bluffs Beach	Mound True Value	Kristin	Fetters	3003 Bluffs Ln	Mound MN 55364	Plant hillside, litter, beach cleanup
Canary Beach	Marrion Finegan	Marion	Finegan	1586 Dove La	Mound, MN 55364	plant, prune, weed, litter, spr, fall
Centerview Beach	Colin Hames	Colin	Hames		Orono	
Scherven Beach	Dan Schevern	Dan	Scherven	4528 Aberdeen	Mound MN 55364	Clean Beach
Wychwood Beach						
PARKS						
Alwin Park						
Avalon Park	Cliff Schmidt	Cliff	Schmidt	3001 Island View Dr	Mound, MN 55364	litter pick-up
	Cox Family	Nick	Cox	4570 Dorchester	Mound, MN 55364	litter, cleanup
Avon Park	Brit and August Berner	Britt	Berner	5050 Glendale Road	Mound, MN 55364	Litter and park cleanups
Belmont Park						
Bluffs Park	Don Hules	Donald	Hules	6459 Bayridge Rd	Mound, MN 55364	water, spring, fall
Carlson Park	Butterfield Beverage	Ida	Butterfield	5048 Woodridge Rd		Litter
Centerview Park	Cullen Prouty, Theresa Do	Cullen	Prouty	2143 Overland Ln	Mound, MN 55364	litter, weed, shrubs
Chester Park	Al & Almas	Jay	Soule	5201 Piper Rd	Mound, MN 55364	litter pick-up
Crescent Park						

Doone Park						
Dundee Park						
Edgewater Park	Gerrety???					
Highland End Park						
Highland Park	Srey Pellett			2930 Highland Court	Mound, MN 55364	flower box
Philbrook Park						
Seton Park	Welker Family	Gabriel	Welker	4956 Northern Rd	Mound, MN 55364	Flower box, Clean-up
Scherven Park	Dan Scherven	Dan	Scherven	4528 Aberdeen	Mound, MN 55364	Clean Park
Sorbo Park	Michelle & neighbors	Michelle	Herrick	2630 Westedge Blvd	Mound, MN 55364	pick-up litter, spring, fall, prune, weed
Swenson Park						
Three Points Park	River Valley Church	Lisa	Engelking	14898 Energy Way	Apple Valley, MN 55124	litter, spring, fall, other
Tyrone Park	Hvezda-Lehtola	Tracy	Hvezda-Lehtola	4684 Bedford Rd	Mound, MN 55364	flowers, litter, clean-up
Veteran's Park						
Veteran's Plaza						
Weiland Park	Claire Lichy	Claire	Lichy	11824 Idaho Ave N	Champlin, MN 55316	
Zero Gravity Skate Park						



Possible Activities:

- ✿ Organize Spring and Fall clean-up
- ✿ Pull weeds
- ✿ Pick up litter on a regular basis
City will supply bags and city staff will pick up full bags at the site.
- ✿ Cultivate annual or perennial flower beds
- ✿ Furnish and plant flowers
- ✿ Clean park signs of dirt and graffiti
Notify city staff if assistance is needed.



How Do I Get Started?

To learn more about the Mound Adopt A Green Space Program or if you are interested in an application, program guidelines, or would like to view a list of the parks, beaches, and planters available for adoption, contact City Hall Admin at:
952-472-0603
email: admin@cityofmound.com

All of the program and application information can be found on the City of Mound website.
www.cityofmound.com/parks



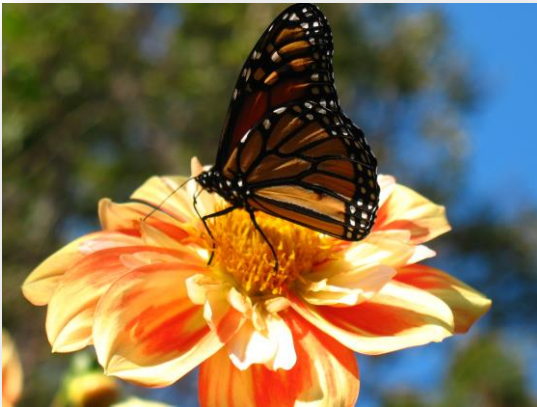
City of Mound ADOPT A GREEN SPACE Program



City of Mound
2415 Wilshire Boulevard
Mound, MN 55364
952-472-0603

What is the Adopt A Green Space Program?

Adopt A Green Space is a partnership between the city of Mound and Mound residents. The program encourages groups and individuals to commit to the beautification of one of the City's green spaces such as a flower box, park beach, trail or wildflower/pollinator area.



Who can Adopt?

Anyone can adopt a green space. Helping beautify Mound by planting flowers and maintaining the area is a great activity for community organizations and clubs, churches, businesses, families, neighborhoods, and individuals.

How does the Program Work?

Volunteers contact City Hall to select an available planter box to cultivate; or park, beach, trail, or area to maintain. The commitment is for one year. Current volunteers will have the opportunity to renew an adoption for successive years before their space is offered to others. Ongoing maintenance is late spring, summer, and fall. Volunteers set their own schedule.

Why Adopt?

The goal of the program is to promote beautification, participation, and community pride as our volunteers demonstrate to visitors and residents alike that we care about our city and the way that it looks. Volunteers are a vital part of the program and do make a difference in Mound. Signs are provided at each site that recognize the volunteer or group.





2023 ADOPT A GREEN SPACE APPLICATION

This application form must be completed for any potential Adopt A Green Space project. Return application to: Parks Division, City of Mound, 2415 Wilshire Blvd., Mound, MN 55364, by fax at 952-472-0620, or by email at admin@cityofmound.com. Call 952-472-0603 for additional information.

CONTACT INFORMATION	
Name of Organization or Individual	_____
Primary Contact Name	_____
Address	_____
Phone No	_____ Email _____
Number of volunteers participating	_____
Secondary Contact Name	_____
Phone No	_____ Email _____

PARK/GREEN SPACE INFORMATION	
I would like to adopt the following location(s) _____ <small>(locations listed on back, contact City Hall for availability)</small>	
I would like to perform the following tasks:	
<input type="checkbox"/> plant and maintain flower boxes	<input type="checkbox"/> prune shrubs <input type="checkbox"/> weed <input type="checkbox"/> water
<input type="checkbox"/> pick-up litter <input type="checkbox"/> spring clean-up	<input type="checkbox"/> fall clean-up <input type="checkbox"/> other
Description of tasks _____ _____	
Name to appear on adoption sign _____	
<small>(agreements are renewed annually in March)</small>	

I agree to carry out my tasks in a reasonable and safe manner. I acknowledge that, as an individual or sponsor of a group, I/we are volunteer(s) and are not considered to be employees of the City of Mound. I/we further indemnify and hold harmless the City of Mound, its officers, employees or any of its agencies from all liability and claims for death, injury or property damage arising out of the performance of said work.

Signature

Date

Adopt-A-Green Space Locations

Flower Boxes – Large Format (4x8)

Carlson Park
Highland Park
Philbrook Park
Seton Park
Scherven Park
Swenson Park
Three Points Park

Flower Boxes – Small Format (4x4)

Bluff Beach Park
Doone Park
Dundee Park
Lost Lake Park
Sorbo Park
Tyrone Park
Veterans' Park
Weiland Park

General Park Litter Control

Alwin	Crescent	Scherven
Avalon	Doone	Sorbo
Avon	Dundee	Swenson
Belmont	Highland End	Three Points
Bluffs	Highland	Tyrone
Carlson	Philbrook	Veterans'
Chester	Seton	Weiland

Greenways, Trails

Andrews Sisters Trail (AST)
AST at Lost Lake Villas
AST at Wolner Field
Old School Trail at Village By the Bay

Beaches

Bluffs
Canary
Centerview
Wychwood

Native, Pollinator Areas

Centerview Beach Shoreline
Carlson park wildflower area
Langdon Shore at OLL
Drainage pond at Millpond
Stormwater Pond at Jennings/Dove
Stormwater Pond at Cedar/Nobel
Tyrone Park shoreline wetland
Crescent park wildflower area
Highland End Park shoreline buffer